



APPLICATION FORM

Property and Term Details:

Property Address	
Rent per month (Full Amount): £	Deposit Amount: £
Move in date: / /	Rental Period: 12 Months Unless Otherwise Stated
Any specific requests: (It is your responsibility to clarify the contents included with the property. Otherwise the contents on move in is accepted) (By adding items in this box, they are simply requests and will not necessarily be agreed unless confirmed in writing).	

Applicant Details:

Title:		Full Name:	
Home Contact Address : (including Post Code)			
How long have you lived at this address?			
Mobile Number:		Home (Landline):	
E-Mail:			
Date of Birth (dd/mm/yy):		National Insurance No:	
Sex:	Male / Female	Marital Status:	
Do you Smoke?	Yes / No	Do you plan to claim Housing Benefit during the tenancy?	Yes / No
Will any pets be staying at the applied for property?	Yes / No	Give Details:	
Next of Kin Name (For Emergency Contact):			
Relationship to the applicant:		Phone Number:	
Contact Address (if different from above):			
Email:			

Current Rental Address (if applicable)

Current Rental Address: (including Post Code)			
The tenancy start date:	/ /	The tenancy end date:	/ /
Agreed Tenancy term:		Rent Paid per month (per person):	£
How long have you lived at this address:			
Reason for leaving the property:			
Landlord Name / Managing agent:			
Landlord Phone No:		Landlord E-mail:	

University and Employment Details:

University:			
Name of Course:			
Type of Course:	Full Time Undergraduate / Part Time Post Graduate / Full Time Post Graduate		
Length of Course:	Years	Year Starting in Sept 2023:	
Part Time Employment Details: (Employer Name and Income)			

Nominated Guarantor

Name:			
Guarantor Address: (including Post Code)			
Telephone No:		Email:	
Is the guarantor a home owner?	Yes / No	What is the guarantors relationship to you?	
Guarantor employment Status:	Employed / Self-Employed / Unemployed / Retired / Other		
Job Title:		Employer:	

NB: One approved guarantor per tenant is required, and each guarantor must be a homeowner, residing in the UK, and in a good financial standing. If no suitable guarantor can be secured, the Landlord may alternatively agree to a number of months rent being paid in advance in lieu of a guarantor.

Character Reference:

Name			
Reference Address			
Telephone No:		Email:	
Job Title:		Employer:	
How long have they known you:			
In what capacity do they know you:			

TERMS OF APPLICATION

By signing below, you confirm that all information supplied in this application is true and will be the basis of any contract entered into in relation to the property applied for. This application does not represent any offer by Finlay Graham Property to you.

You acknowledge and agree to Finlay Graham Property consulting with credit referencing agencies as part of this application and understand that Finlay Graham Property may seek references from your employer, previous Landlord, or the bank and may keep a record of those references on their files. The results of their findings may be passed to the Landlord and if an application is refused, for whatever reason, no explanation need be given. Satisfactory references will not necessarily guarantee a successful application.

If your application is accepted you will be required to sign a standard Finlay Graham Property tenancy agreement. The tenancy is joint and several and there will be no alterations made to this agreement. If you wish to review this, we would ask that you request a draft copy before submitting your application.

To progress your application the following is required: Credit score reference, previous landlord reference and character reference. FGP will provide the referencing service in-house for a nominal fee of £40 per applicant. Alternatively, you may provide the necessary referencing documentation as listed above.

The full first month's rent must be paid in a single transaction in order to progress your application. If for whatever reason, the Landlord decides not to proceed with the tenancy, the first month's rent or any funds paid to Finlay Graham Property by you will be refunded in full. In the event that you do not proceed with this tenancy, or do not provide the required documentation as per the application checklist and / or sign the tenancy agreement, within 10 working days of the application date, the property will be re-advertised, and the first month's rent will be non-returnable in part or whole, even if a tenancy agreement has not been signed.

On or before the commencement date of the tenancy, the deposit must be paid to the Landlord or the Landlord's Agent. Occupation of the property will NOT be granted and NO keys will be given out until the full deposit is paid. The deposit cannot, under any circumstance, be used to cover the last month's rent.

By signing this application form, you confirm that you have read and understand the terms laid out above. Please also read the privacy notice below and, if appropriate, sign the requested declaration to consent to the use of your personal information as outlined.

Applicants Signature: _____ Date: _____

PRIVACY AND DATA PROTECTION

The information submitted in this application form includes personal information about you (and perhaps also your family members) your guarantor and any referee(s). We will process this information strictly in accordance with [our privacy policy and] data protection legislation. Once your application has passed our initial checks we will invite you, any fellow applicants and your guarantor(s) to submit photographic ID, proof of address etc via a DocuSign envelope. Please note that those items will be visible to each other applicant and guarantor as well as to FGP and the Landlord. If you are happy to consent to your personal information being shared in this way please sign the declaration below. If you do not consent please contact FGP to discuss.
I consent to my personal information being used and shared as outlined above and I will ensure that any guarantor is aware of, and consents to, such sharing of their personal information.

Applicants Signature: _____ Date: _____



40 University Street
BELFAST
BT7 1FZ
TEL: 028 90325075
E: ellen@premierstudentproperty.com
W: www.premierstudentproperty.com