



### Application Check List

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| <b>Application Form Signed and Completed</b>   |  |
| <b>First Month's Rent to Secure the Property</b><br>It is vital that the First Month's Rent is received by Premier Student Property as soon as possible, within 24 hours of acceptance.      |  |
| <b>Reference Checks (£30 per applicant)</b><br><br><ol style="list-style-type: none"> <li>1. Character reference</li> <li>2. Previous landlord reference</li> <li>3. Credit check</li> </ol> |  |
| <b>Tenant Photographic Identification</b>  |  |
| <b>Tenant Proof of Address</b>   |  |
| <b>Guarantor Form Signed and Completed</b>   |  |
| <b>Copy of Guarantor Photo Identification</b>  |  |
| <b>Copy of Guarantor Proof of Address</b>  |  |
| <b>Proof of Standing Order Setup</b><br>Receipt from online banking or confirmation from bank branch   |  |
| <b>All Tenants to Sign Tenancy Agreement</b>   |  |

NB: The Deposit must be paid in full to Landlord or the Landlord's Agent on, or before the Commencement Date of the Tenancy, in order to gain possession of the property.

### **The Application Form:**

To avoid unnecessary delay, please complete the Application Form, and Guarantor Agreement in full using a black pen.

### **Reference Checks:**

To progress your application the following is required; Credit score reference, previous landlord reference and character reference. PSP will provide the referencing service in-house for a nominal fee of £30 per applicant. Alternatively, the applicant may provide the necessary referencing documentation as listed above.

### **Guarantor:**

One approved Guarantor per Tenant is required, or alternatively a larger Damage Deposit may be requested in lieu of Guarantor.

Photo identification, and Proof of Address must be provided for the Guarantor.

### **Home Address Information:**

We require details of your residential addresses for the last 5 years. If you have not lived at your current address for 5 years, please attach your address history for this period to the Application Form.

### **Identification:**

All Tenants and Guarantors must produce two forms of identification to confirm name, and identity:

- Photographic Identification - Driving licence, Passport or other suitable identification.
- Proof of Address – Utility Bill, Bank Statement, or other suitable identification.

### **National Insurance Details:**

We require a copy of a National Insurance card or a copy of a payslip with the National Insurance number in place.



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